Moreton Bay College
Breadth of mind. Depth of heart.

PARENTS & FRIENDS ASSOCIATION

Wednesday, 11 March 2026 | 6.30 PM
Founders Room, Secondary administration building

MEETING MINUTES

1 Welcome and Acknowledgment of Country

Meeting opened by Lea Brearley at 6.32pm

2 Attendance

Online: Fiona Ronquest-Ross, Tanya Barrett, Jessica Jackson, Philip Chan, Rani Chan, Tammie Hodginson, Penelope Emerson-Smith, Jacki Walker, Terese Cosgrave, Sarah Somerville, Michelle Tucker.

In Person: Lea Brearley, Lauren Nolan, Georgia Watt, Nardia Lewis, Rebecca Lennon (staff), Sergio Lordao (staff), Katie Farley (staff), Kelly Coverdale, Renee Strachan, Renee Jones, Christine Druce, Michael Gale, Tracy Blair, Isaac Donnelly, Manisha Deshmulch, Ajit Deshmulch.

3 Minutes of General Meeting: Wednesday 26th November 2025

Moved by Lauren Nolan, 2nd Georgia Watt

4 Correspondence

- SRC have emailed regarding a request from primary SRC leaders (17) in total. They are requesting to have bubblers installed on the school oval. Currently obtaining quotes.
- A large volume of correspondence has been received regarding the new tuck shop. Largely asking if there is an opportunity to provide feedback and request items be reintroduced that have disappeared from the previous operation.
- Rebecca replied:
  - Yes, there is definitely an opportunity for feedback.
  - It has only been open for two weeks to teething problems are anticipated
  - The feedback form will be put into the Flexischools app

- QR code for feedback couldn't be put at the canteen due to the no phone policy
- Feedback link will also be put into the bulletin
- Chef will acknowledge menu changes. New provider is positive for change
- Key changes are to bring back toast due to student petition
- Empower the girls to respectfully ask for changes

Other correspondence received:

- Concerns about having to pre-order for primary – flexibility, unable to pay cash / card as everything has to be pre-ordered.
- The current set up in the canteen won't work for snacks.
- Looking at opening the primary window to work out logistics and expanding the primary offerings.
- Looking at a cash option to encourage independence and a learning experience for the girls
- The new setup is a very open environment and the College doesn't want the primary students amongst the high school students. Currently working on a solution.
- Hoping to get a Flexischools card that puts a $ spend on the card that the student holds.
- Stock control and waste will be monitored
- *Jessica Jackson commented:* nutrition policy on Parent Lounge is currently out of date. *Action:* Rebecca will ensure that the current version is uploaded.
- Need to ensure that students with dietary issues are catered for
- *Action Lea Brearley:* The petition signed by the students will be attached to these minutes and circulated pending approval from Rebecca as surnames are included (privacy reasons)
- All staff in canteen are committed to the improvement and success.
- *Lea Brearley commented*: asking if Senior girls who are helping Junior girls with dance or other extra-curricular are allowed to purchase food after the morning cut off time. Currently, they are turned away. Can there be leeway for them?
  Action: Rebecca will follow up.
- Staff are asking if they can preorder food for dinner. Will be discussed at a later date.

Correspondence for Tennis Support Group

- There is now interest in the Tennis Support Group
- Potential for Aquatic Support Group and asking for breakfast support
- Parents showing support to re-establish this.

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5 Matters Arising from Previous Minutes

- Nil

6 President's Report

- International Women's Day – Hannah Ferguson was an excellent speaker
- Rebecca suggested we follow her on Instagram and her reflection on MBC
- Management Committee met last month to establish calendar events for this year
- Mother's Day Stall currently progressing with planning

7 Treasurer's Report

- Combined balance in both accounts is healthy leading into 2026. The Treasurers Report has been distributed with further details.
- Moving to Bendigo Bank and will occur this Friday morning.
- Finalising the Mother's Day stall for final spend to ensure that we don't run at a loss
- PASG – propose to do a regular exchange of data of each month to understand the spend. PASG will have a separate account.

8 PASG Report

- Tanya Barrett provided the update:
- Focus this year is the musical in early May
- Many volunteers helping out each Friday for costume preparation
- Dinner will be provided for the Saturday musical shows in between performances. Currently finalising expenditure.
- Will send through an estimate for food so expense can be approved for purchase
- Request for volunteers to have aprons when they are in the bar / canteen. Propose to have "PASG Volunteer" on it so that they are identifiable. Estimated cost is $300 to $350.
  Action: Details will be sent through to Lea for P&F consideration
- Performing arts department want to purchase headsets for individual speakers during assembly / events / speakers etc. A quote for 4 is $8,300. Requesting if this cost could be shared between the PASG and P&F. A bulk of the cost is the initial technical set up and then more can be added at a later date if needed.
  Action: Details will be sent through to Lea for P&F consideration.
- A bar will be set up for the Thursday night and Saturday performances and Square's will be needed. Square's have been booked for the date. No hot food will be served.

Action: An estimate of what is needed on the card for the alcohol purchase will be forwarded through to Lea.

- Terese Cosgrove commented: Hannah Ferguson was excellent and is wondering if the Old Girls are invited to these events. Rebecca confirmed that they are trying to consolidate all of the data and then with the intention of inviting them to all events. It can sometimes be difficult for the Old Girls to be contacted due to the name change when they marry.
- The Old Girls group needs to be updated with current details.
  Action: Sergio will look into this.
- Sergio advised that an app with portal capabilities is currently being developed and it will allow Old Girls to update their details and connect etc.

9 College Update – Rebecca Lennon

- Presentation was given on expectations for the year
- It's important that we are all working together as a united community
- It's important to have an open respectful relationship between families, students and staff
- Presence was the most important thing that the College Captains wanted from Rebecca
- The Strategic Plan is still in play
- Bay Connect is a learning management system that is the largest project at the moment. Full rollout will be in 2027.
- Large project of the Creativity and Arts Centre to begin in July.
- Term 3 will be the main timeframe for the 125 Year Celebrations.
- Sergio advised that the website will relaunch after Easter with a lot of reference to the 125-year celebration.
- Continually open for ideas.
- Establishing Parent forums to raise issues / concerns and seek feedback on new ideas.
- New sports shirt and jacket have been well received. The jacket will be available for purchase after Easter but will not be compulsory for some time, if at all.
- The school may assist with lending uniforms to Representative Teams so that 2 different sports shirts are worn at these events
- Landscaping project – full project plans were developed. The total cost meant that it had to be broken down into stages due to cost.
- Tiered seating will be provided and partly funded by The Foundation. This will occur this December / January.

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The Committee again raised the issue of no shade in the area and it's a sun safety issue. Shade sails could be considered. Katie Farley will report back.

10 Community – Sergio Lordao

- There is a current focus on Alumni and an event scheduled for River Fire at Howard Smith Wharf to do a networking event. Further details to follow.
- Gala event for 24th or 25th of July has proposed onsite. Asking to do a reunion function at the same time. Rebecca said that The Foundation would be happy to work with the P&F and possibly provide financial support.
- Rebecca / Deanne said there isn't a huge difference between onsite / offsite. It is cheaper by about $3k to do onsite. Prefer to do onsite and can have proper lighting, staging etc.
- There would be functions for community, students and Old Girls
- A date claimer will be sent out soon.
- Ladies event is Blush and Bubbles 23rd May
- Twilight Picnic has been rescheduled to later in the year likely 2-5pm on 7 June.

11 Any other Matters

- PASG is a good example of what a group could look for future for Tennis Support Group and Aquatics
- President, Treasurer and Secretary and one committee member is needed to get approval to be established. In addition, they need a charter. The requirements are that the members have to have a daughter at the school or pay $1 to join the P&F.
- Tennis support group was disbanded due to all members no longer being part of the school
- Lauren is happy to assist with establishing a support group. Once the charter is written, and approved, they can operate as a Support Group
- Head Coach and Development Coach are currently being interviewed for Swimming
- Volunteer standards have changed regarding Blue Card requirements
- Lauren suggests a Sports Support Group and you will have a bigger pool of volunteers. They can operate off a Facebook group and communicate via that platform. Could piggyback off the Tennis Support Group and say they are merging with Tennis Support.
- Lea has received a 'wish list' from the school. The P&F will go through the list and provide an update at a later meeting
- Lauren will bring through other bubbler suppliers and she will liaise with Katie to organize a time. Lauren should have quotes ready by next P&F.

- Lea advised that a vending machine would be ideal for students who want a drink etc after school. Vending machines can be locked not to operate during certain hours. Possibility that the P&F could purchase and run it. Lea will report back on this at the next meeting.
- Dannika Patterson is currently writing a book and a discussion surrounding P&F contribution for the hard cover production. Approved amount to be confirmed from P&F.
- Correspondence was received regarding swimming costumes – parents have been referred to the Uniform committee.
- Tracy Blair commented: Can sporting tours be re-established and a committee formed for ski trips / netball trips etc. Tracy sent an email to the following staff: Kelly R, Amanda Stagg and Sue Pavish with the request but no response to date
  Action: Rebecca will follow up

12 Next Meeting

20 May at 6.30pm.

Meeting closed at 8.17pm by Lea Brearly.